



District Simplified Grant Application RI District 3830 – RY 2008-09

District Simplified Grants are grants funded by The Rotary Foundation from the district designated fund. Clubs may apply for DSG funding without the need for a foreign co-sponsor fund. For RY 2008-09, the District will again apply to TRF for DSG funding. To maximize the number of recipients, an initial limit of **PhP 20,000** has been set as the maximum available for a project. Applications will be received until 5 February 2008 and processed first-come, first-serve, subject to availability of funds. Prepare one set and submit the application to the office of the District Governor. Keep a copy for your file.

CONDITIONS OF THE DISTRICT SIMPLIFIED GRANT

DSG Grant funds can be used for any project of a short-term charitable, educational or humanitarian nature, such as those that address this year’s concerns -- poverty, health, literacy. Sample projects: Education and training for -- livelihood, technical and vocational skills, community health, family planning, public health and nutrition; medical diagnostic and treatment equipment; medicine for indigents, clean water supply systems, community infrastructure such as - drainage, public toilets, sheds, wells, water supplies.

DSG Grant funds can not be used for : 1) Purchase of land and buildings; 2) Construction or renovation of any structure in which individuals live, work, or engage in any gainful activity; 3) Salaries, stipends or honorarium for individuals working for a cooperating organization or beneficiary; 4) Operating and administrative expenses; 5) Post-secondary education activities, research or personal or professional development; 6) Excessive support of any one beneficiary or just a few beneficiaries; 7) International travel expenses. DSG Grant funds may be used for low-cost shelter projects and revolving loan funds but this type of projects require approval of the TRF Trustees.

Appropriate Use of DSG Funds:

DSG projects should promote active participation of Rotarians and enhance the development of stronger Rotary networks with community beneficiaries and other support organizations. DSG funds can not be used to form part of a foundation, trust or permanent interest-bearing account. DSG funds shall not directly benefit a Rotarian, a Rotarian’s spouse, and their immediate descendants and ancestors. DSG-funded projects shall exclude any liability to The Rotary Foundation, to R.I. or to District 3830, over and above the DSG grant approved. DSG funds shall not be used to refund projects already ongoing or completed, or those primarily sponsored by a non-Rotary organization.

Funding Options:

1. Clubs with approved DSG grants may advance expenses and submit actual official receipts for payment of DSG grant proceeds. Only those requests with valid documentation will be accepted.
2. Clubs may submit to the District DSG committee the pro-forma invoice for DSG expenditure and the District will issue a check directly in the name of the vendor or supplier.

Required Report:

Clubs who avail of DSG grants are required to submit a Project Final Report that shall include a summary of the completed project, location and number of beneficiaries, summary of overall expenses, and a breakdown of actual expenditure of DSG funding together with supporting documents such as invoices and official receipts of payments. The TRF requires the district’s DSG Committee to keep these documents for 3 years. Failure to accomplish the required documentation will result in the district not being granted future DSG allocations.

Time Limits:

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| 1. Deadline for submission of applications for RY 2008-09 | --- 28 Feb 2008 |
| 2. Deadline for submission of official receipts or invoice | -- 30 October 2008 |
| 3. Deadline for submission of final project report | -- 5 December 2008 |